

2023/24 Quarter 2: Revenue Budget Monitoring

Summary

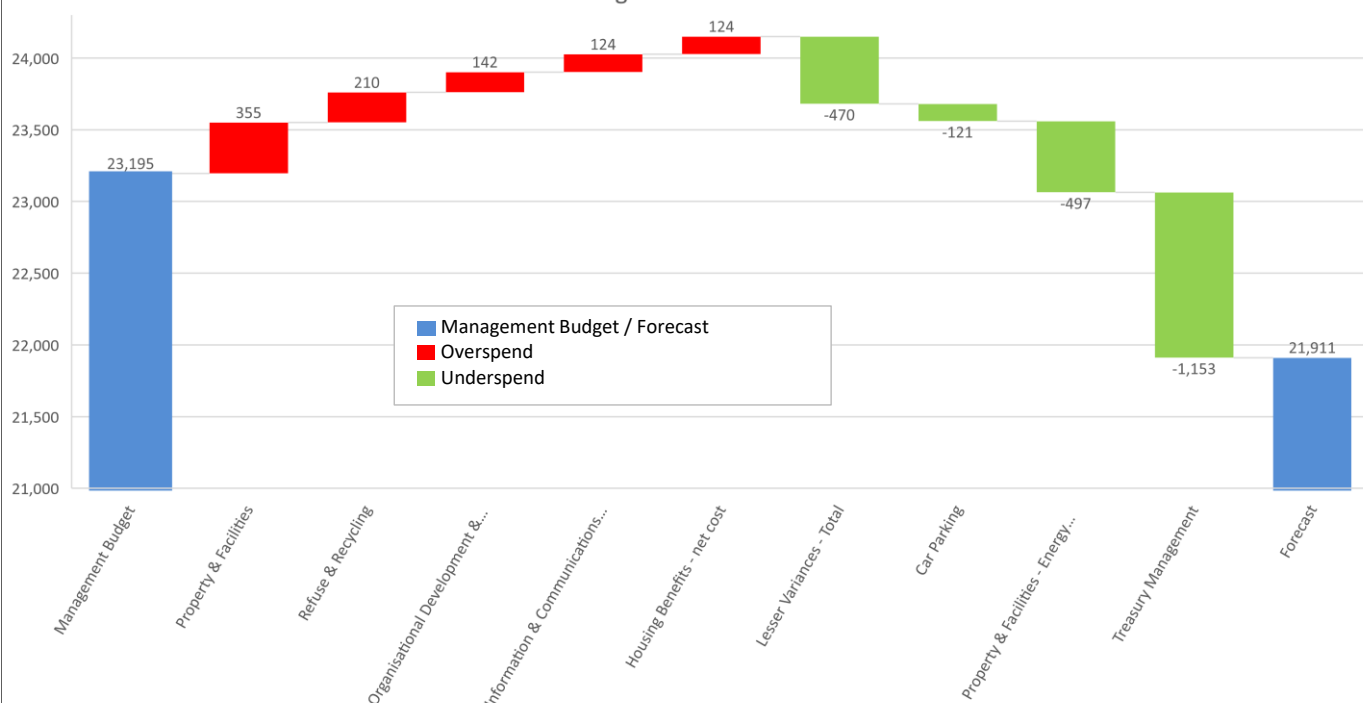
The full year forecast at the end of Quarter 1 for underlying Service budgets is -£203k (1%) lower than the management budget; the Central budgets are forecast to be -£1,080k (55.7%) lower than budget, resulting in an overall forecast of -£1,283k (5.5%) lower than budget.

Headline Revenue Budget Information 2023/24

£000

Management Budget	23,195
Year End Forecast	21,911
Projected underspend	<b>-1,283</b> (-5.5% of the budget)

Revenue Budget Outturn Variances £000



Forecast for Services is £203k under budget. Significant variances are summarised below:

**Property & Facilities: £355k overspend** driven by higher maintenance costs at properties including The Harlequin and Clarendon Road Car Park

**Refuse & Recycling: £210k overspend** driven by lower recycle costs, partially offset by a higher number of Garden Waste subscribers and lower pay costs due to vacancies.

**Organisational Development & Human Resources: £142k overspend** driven by higher interim pay costs to support the service restructure. An adjustment will be made in the 2024/25 budget.

**ICT: £124k overspend** driven by higher consultancy costs and contract renewals.

**Car Parking: £121k underspend** driven by historic budget not yet adjusted following termination of SCC on-street parking contract.

**Property & Facilities - Energy Costs: £497k underspend** driven by renegotiation and renewal of new contract.

Forecast for Central Budgets is £1,080k under budget. Significant variances are summarised below:

**Housing Benefits - net cost: £124k overerspend.** Benefits payments continue to exceed the subsidy and grant receipts from DWP.

**Treasury Management: £632k underspend.** Higher than budgeted interest income due to favourable rates, more funds on deposit and lower than budgeted borrowing.

1. General Fund Reserve		£000	£000
Balance at start of year			3,476.9
Add: Projected underspend	at 31 March 2024		1,283.2
Anticipated balance at End of Year before Reserves Review/Reallocations*			4,760.1
*Maximum General Fund Balance Required (2023/24)		3,500.0	

Responsible Officer	Service	Original Budget £000	Total Variations £000	Management Budget £000	Year End Outturn £000	Year End Variance £000	Commentary
<b>1a. Organisation</b>							
Catherine Rose	Corporate Policy	224.2	0.0	224.2	230.0	5.8	Minor Variance
	Projects & Business Assurance	223.2	0.0	223.2	199.8	-23.4	Savings in paycosts due to vacancy.
Carys Jones	Communications	753.8	62.0	815.8	781.6	-34.2	Savings in paycosts due to vacancy partially offset by temporary cover.
	Customer Contact	415.8	0.0	415.8	411.5	-4.3	Minor Variance
Darren Wray	Information & Communications Technology	2,395.9	0.0	2,395.9	2,520.0	124.1	£250k overspend on consultancy and contract renewals, partially offset by £121k underspend on ICT Strategy
Kate Brown	Organisational Development & Human Resources	733.0	0.0	733.0	875.4	142.4	Higher interim pay costs to support the 23/24 restructure
Joyce Hamilton	Legal Services	816.0	-136.0	680.0	595.2	-84.8	Savings in paycosts due to vacancies in Legal and Procurement are partially offset by higher external support costs.
	Democratic Services	894.8	46.0	940.8	943.3	2.5	Minor Variance
	Electoral Services	646.9	28.0	674.9	674.9	0.0	
Pat Main	Corporate Support	174.6	-26.0	148.6	122.2	-26.4	Savings in paycosts
	Finance	1,253.4	0.0	1,253.4	1,260.4	7.0	Minor Variance
	Property & Facilities	-1,270.7	26.0	-1,244.7	-889.3	355.4	Higher than budgeted maintenance costs at properties including The Harlequin & Clarendon Road.
	Property & Facilities - Energy Costs	1,377.6	0.0	1,377.6	881.1	-496.5	Renegotiated and renewed energy contract
	Commercial & Investment	149.3	0.0	149.3	149.3	0.0	
<b>1b. Place</b>							
Simon Bland	Economic Prosperity	288.3	0.0	288.3	328.5	40.2	£50k income budgeted from Market Operator will not be received, partially offset by higher than budgeted sponsorship income.
Morag Williams	Fleet	1,457.7	0.0	1,457.7	1,407.9	-49.8	£46k lower fuel costs and £51k lower forecast pay costs due to vacancies, partially offset by higher uninsured costs and fleet tracking system and equipment costs.
	Refuse & Recycling	948.2	0.0	948.2	1,158.1	209.9	£368k lower income due to reduced recycle prices is partially offset by £106k higher income generated by extra subscribers to the Garden Waste service. Paycosts are lower than budget due to vacancies, but this is largely offset by increased overtime and temporary staff costs.
	Engineering & Construction	83.1	0.0	83.1	84.6	1.5	Minor Variance
	Environmental Health & JET	1,167.7	45.0	1,212.7	1,211.7	-1.0	Minor Variance
	Environmental Licencing	-138.2	-45.0	-183.2	-281.3	-98.1	£120k higher income due to increased private hire applications and lower forecast pay costs due to a vacancy, partially offset by a £30k legal settlement payment.
	Greenspaces	1,453.5	-2.5	1,451.0	1,469.6	18.6	£90k lower income due to loss of the SCC Verges contract and £20k higher Playgrounds maintenance is partially offset £70k lower paycosts due to vacancies and £21k higher income.
	Car Parking	-1,175.9	0.0	-1,175.9	-1,296.5	-120.6	Historic budget not yet adjusted to take account of the transfer of the SCC on-street parking contract or the new reality post pandemic..
	Street Cleansing	1,006.6	0.0	1,006.6	932.4	-74.2	Lower forecast pay costs due to vacancies
Peter Boarder	Place Delivery	334.0	0.0	334.0	363.5	29.5	Saving in paycosts due to vacancy.
Andrew Benson	Building Control	0.0	0.0	0.0	-9.0	-9.0	Minor Variance
	Planning Policy & Development Services	693.4	0.0	693.4	746.1	52.7	Lower forecast pay costs due to vacancies, offset by higher overtime and temporary staff costs and lower planning income due to fewer applications.
	Land Charges	-98.5	0.0	-98.5	-133.6	-35.1	Higher than budgeted income.

Responsible Officer	Service	Original Budget £000	Total Variations £000	Management Budget £000	Year End Outturn £000	Year End Variance £000	Commentary
<b>1c. People</b>							
Justine Chatfield	Community Development	385.3	-29.3	356.0	356.5	0.5	Minor Variance
	Partnerships	323.1	0.0	323.1	323.1	0.0	
	Community Centres	413.6	29.3	442.9	420.0	-22.9	Increase in income partially offset by higher one-off costs
	Voluntary Sector Support	184.1	0.0	184.1	184.1	0.0	
Richard Robinson	Housing Services	897.9	0.0	897.9	908.2	10.3	£433k net overspend on provision of Bed & Breakfast accommodation offset from Homelessness Prevention reserve.
Simon Rosser	Revenues, Benefits & Fraud	2,161.2	-441.0	1,720.2	1,718.6	-1.6	Minor Variance
Duane Kirkland	Supporting People	148.6	0.0	148.6	148.6	0.0	
	Supporting Families	84.0	0.0	84.0	40.0	-44.0	Higher than budgeted income is partially offset by higher paycosts.
	Harlequin	311.4	0.0	311.4	237.4	-74.0	Harlequin budgets currently under review due to identification of RAAC and the requirement to close the building pending further investigation.
	Leisure Services	-135.8	2.5	-133.2	-137.0	-3.8	Minor Variance
<b>1d. Management Team</b>							
Mari Roberts-Wood	Management Team	945.6	0.0	945.6	945.6	0.0	
Laura McCartney	Emergency Planning	84.7	0.0	84.7	84.7	0.0	

<b>Total Services</b>	<b>20,611.4</b>	<b>- 441.0</b>	<b>20,170.5</b>	<b>19,967.2</b>	<b>(203.3)</b>	<b>-1.01%</b>
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**2. Central Budgets**

Pat Main	Insurance	467.0	0.0	467.0	415.5	-51.5	Commercial Property premium lower than budgeted.
	External Audit Fees	150.0	0.0	150.0	150.0	0.0	
	Internal Audit Fees	65.0	0.0	65.0	65.0	0.0	
	Housing Benefits - net cost	-714.7	441.0	-273.7	-149.6	124.1	Benefits payments continue to exceed the subsidy and grant receipts from DWP.
	Treasury Management	-87.0	0.0	-87.0	-1,239.5	-1,152.5	Higher than budgeted interest income due to favourable rates, more funds on deposit and lower than budgeted borrowing.
	Employer Pension Costs	2,240.0	0.0	2,240.0	2,240.0	0.0	
	Central Pay Cost Provision	252.0	0.0	252.0	252.0	0.0	
	Central Vacancy Turnover Provision	-150.0	0.0	-150.0	-150.0	0.0	Offset against forecast service pay savings
	Preceptor Grants – Horley Town Council Double Taxation	43.5	0.0	43.5	43.5	0.0	
	Funding Contribution - Banstead Commons Conservators	110.5	0.0	110.5	110.5	0.0	
Kate Brown	Central Recruitment & Visa Expenses	45.0	-5.0	40.0	40.0	0.0	
	Central Training Budget	81.8	5.0	86.8	86.8	0.0	
	Apprenticeship Levy	80.0	0.0	80.0	80.0	0.0	

<b>Total Central Items</b>	<b>2,583.1</b>	<b>441.0</b>	<b>3,024.1</b>	<b>1,944.2</b>	<b>(1,079.9)</b>	<b>-35.71%</b>
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<b>Grand Total</b>	<b>23,194.5</b>	<b>0.0</b>	<b>23,194.5</b>	<b>21,911.4</b>	<b>(1,283.1)</b>	<b>-5.53%</b>
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HOUSEHOLD SUPPORT FUND ROUNDS 1 TO 4  Expenditure & Funding @ P6 2023/24	Round #1 <small>(period covered- 06.10.21 - 31.03.22)</small>		Round #2 <small>(period covered- 01.04.22 - 30.09.22)</small>		Round #3 <small>(period covered- 01.10.22 - 31.03.23)</small>		Round #4 <small>(period covered- 01.04.23 - 31.03.24)</small>	
	Funding £m	Expenditure £m	Funding £m	Expenditure £m	Funding £m	Expenditure £m	Funding £m	Expenditure £m
	(actuals)	(actuals)	(actuals)	(actuals)	(actuals)	(actuals)	(actuals)	(forecast)
The Household Support Fund is a Government scheme aimed at alleviating the financial pressures falling on households as a result of the cost of living crisis. There is a specific focus on supporting households with energy, food & water bills.								
Initial Grant Allocation (received via Surrey County Council)	(0.383)		(0.324)		(0.302)		(0.512)	
<b>Support Issued To Households</b>								
Council Tax Reduction Strand (pro-active payments made to CTR recipients)		0.181		-		-		-
Referral Strand (referrals made to us from 3rd parties)		0.103		-		-		-
Fuel Vouchers (distributed via VCS partners)		0.019		0.025		-		-
Food Vouchers (distributed via VCS partners)		-		0.053		0.069		0.096
Water Vouchers (distributed via SES Water)		-		-		-		0.009
Cash Payments (made to pensioner households on Council Tax Support)		-		0.188		0.002		-
		0.303		0.266		0.071		0.105
<b>Contributions To Voluntary/Community Sector Partners</b>								
Stripey Stork		0.008		-		0.012		0.030
Fuel Grants		0.008		-		0.035		0.015
East Surrey Domestic Abuse Service		0.006		-		0.020		0.031
'I Choose Freedom' (previously known as Reigate & Banstead Women's Aid)		0.006		-		0.020		0.018
Food Clubs		0.005		-		0.023		0.030
Renewed Hope Trust		0.002		-		-		0.003
Gateway Allotment Project		0.002		-		-		-
Merstham Mix		0.001		-		-		-
Surrey Community Action		0.001		-		-		-
Mole Valley Lifeline Alarms (energy efficiency measures)		-		-		-		0.035
Citizen's Advice Reigate & Banstead (advice line for residents)		-		-		-		0.031
Methodist Homes Association		-		-		-		0.014
East Surrey YMCA		-		-		0.005		0.015
Age Concern		-		-		0.002		0.009
Money Support Team		-		-		0.010		0.036
		0.039		0.000		0.127		0.266
<b>Housing Support</b>								
Contributions Towards Rent Arrears		0.023		0.020		0.021		0.040
Rent Assistance / Rehoming Of Donyings Cabin Occupants		0.008		-		-		-
Contribution To ESDAS Sanctuary		0.005		0.005		-		-
Energy, Food & Essentials For Specific Housing Clients		-		-		0.003		0.010
		0.036		0.025		0.024		0.050
<b>Other Support</b>								
Warm Hubs		-		-		0.012		-
Mayor's Trust Fund		-		-		0.005		0.014
RBBC Community Centres - Hot Meals		-		-		-		0.006
		0.000		0.000		0.017		0.020
<b>Administration Costs</b>								
RBBC Staff Costs (costs falling outside BAU)		0.003		0.009		0.016		0.030
Admin Contributions Claimed By VCS Partners		0.005		0.001		0.009		0.020
Software & Administration Services (NEC Software Solutions)		-		0.015		-		-
		0.008		0.025		0.025		0.050
		(2.20% of spend)		(8.08% of spend)		(9.58% of spend)		(9.78% of spend)
<b>Grant Closure/Reconciliation</b>								
Grant Top-Up To Eliminate Overspend (received from Surrey County Council)	(0.003)							
Recoupment Of Unspent Grant (excess funding returned to Surrey County Council)				0.008		0.023		0.020
Repurposed By Surrey County Council (extra support made by upper-tier for carers, free school meals etc)						0.015		(contingency)
<b>No. Of Households Supported</b>		4,294		2,451		2,745		tbc
<b>Total Funding &amp; Expenditure</b>	<b>(0.386)</b>	<b>0.386</b>	<b>(0.324)</b>	<b>0.324</b>	<b>(0.302)</b>	<b>0.302</b>	<b>(0.512)</b>	<b>0.512</b>

2023/24 UKRAINIAN REFUGEE SCHEMES Expenditure & Funding @ P6 2023/24	22/23 Funding Received £m	22/23 Total Expenditure £m	23/24 Funding Received £m	23/24 Total Expenditure £m
<b>Ukraine Family Scheme</b>	(actuals)	(actuals)	(forecast)	(forecast)
Funding Received/Expected (costs are reimbursed in arrears by SCC)	(0.006)		(0.005)	
Refugee Accommodation Costs		0.005		0.004
Interpretation/Translation Costs		0.001		0.001
<b>Total Expenditure / (Funding)</b>	(0.006)	0.006	(0.005)	0.005
<b>Reimbursement Outstanding / (Funding Received In Advance)</b>	<b>0.000</b>		<b>0.000</b>	
<b>Homes For Ukraine Scheme</b>				
Funding Brought Forward From Previous Years	-		(1.202)	
In-Year Funding Received/Expected (costs are reimbursed in arrears By SCC)	(1.707)		(1.045)	
Sponsorship Payments (increase from £350/mth to £600/mth after 12 mths sponsorship)		0.431		0.870
Refugee Accommodation Costs		0.011		0.125
Interpretation & Translation Services		0.001		0.005
Other Costs		0.001		0.005
Staffing Costs (dedicated staff, overtime, additional hours etc)		0.058		0.120
Staff Travel Costs		0.003		0.005
<b>Total Expenditure / (Funding)</b>	(1.707)	0.505	(2.247)	1.130
<b>Reimbursement Outstanding / (Funding Received In Advance)</b>	<b>(1.202)</b>		<b>(1.117)</b>	
<b>Total Expenditure / (Funding) - Both Schemes</b>	<b>(1.713)</b>	<b>0.511</b>	<b>(2.252)</b>	<b>1.135</b>
<b>Reimbursement Outstanding / (Funding Received In Advance) - Both Schemes</b>	<b>(1.202)</b>		<b>(1.117)</b>	
<b>Breakdown Of Funding Received In Advance:-</b>	(actuals)		(forecast)	
Homelessness Contingency Funding	<b>(0.257)</b>		<b>(0.132)</b>	
General / Core Funding	<b>(0.945)</b>		<b>(0.985)</b>	
Funding Received In Advance (amounts carried forward until they become repayable)	<b>(1.202)</b>		<b>(1.117)</b>	

Note:-

23/24 Costs & Funding are very hard to predict as they depend upon a variety of factors including:-

1. potential reductions in the tariff payable by central government
2. how, and to what extent local housing pressures might arise from (say) future breakdowns in sponsor/refugee relationships
3. the extent to which refugees choose to self-integrate into society (e.g finding work and funding their own private housing)
4. the potential end to the war in Ukraine and/or refugees deciding to return home for their own reasons

The above forecasts are therefore best estimates based on both historic costs and anecdotal evidence.

<b>2023/24 SYRIAN REFUGEES SCHEME</b>	Forecast Expenditure £m	Forecast Funding £m
<b>Expenditure &amp; Funding 2023/24</b>		
<b><u>Refugee Family Support</u></b>		
Grant		(0.008)
Local Auth. Funding		(0.053)
Staff Costs	0.099	
Travel Costs	0.001	
Refugee Accommodation Costs	0.075	
Refugee Nursery Fees	0.005	
Miscellaneous Expenditure	0.007	
<b>Forecast Expenditure and Income 2023/24</b>	0.187	(0.061)
<b>Forecast Net Expenditure</b>	<b>0.126</b>	

<b>2023/24 AFGHAN REFUGEES SCHEME</b>	Forecast Expenditure £m	Forecast Funding £m
<b>Expenditure &amp; Funding 2023/24</b>		
<b><u>Afghan Refugees Scheme</u></b>		
Grant		(0.028)
Local Auth. Funding		(0.025)
Staff Costs	0.039	
Refugee Accommodation Costs	0.010	
Miscellaneous Expenditure	0.002	
<b>Forecast Expenditure and Income 2023/24</b>	0.051	(0.053)
<b>Forecast Net Expenditure</b>	<b>(0.002)</b>	